

**Co-Op/Intern/Summer Student Opportunity – Summer Term 2020
(\$16-\$18 per/hour)**

Proactive • Professional • Accountable • Client Focused

Opportunities NB (ONB) is New Brunswick's lead business development corporation working with companies inside and outside the province to drive economic growth and job creation in the province. A nimble, results-driven and client-centric organization, ONB is a Crown Corporation, strategically led by a private sector Board of Directors, made up of business leaders from New Brunswick companies and academia. ONB believes strongly in the future of New Brunswick and since its inception on April 1, 2015, has successfully been the catalyst for competitive and innovative economic growth and job creation for the benefit of New Brunswick today and for generations to come.

Recognized as one of Canada's Most Admired Corporate Cultures for 2018 and recognized as one of Atlantic Canada's Top Employers for four consecutive years, in 2017, 2018, 2019 and 2020, ONB is seeking talented and motivated students from University and College for the summer work term (May – August 2020, or any period during this time based on the post-secondary institution timelines). Join a dynamic team of business professionals who are passionate about growing New Brunswick's economy, are committed to giving back to the community, and value making a difference.

Love where you work. Love what you do. Come work for us.

Who are you?

- You have completed at least one year of post-secondary education.
- You understand the role of an economic development agency in growing the province's economy.
- You are professional with a high degree of integrity and accountability.
- You are at your best when you are challenged and thrive on setting and meeting goals.
- You are recognized for your initiative and willingness to learn.
- You are focused and pride yourself on your attention to detail.
- You shine when you are able to effectively contribute fresh ideas and innovative solutions.
- You are skilled at effectively communicating ideas, orally, visually and in-writing.
- You value recognition, giving back to the community and comradery with your colleagues.
- You work hard and are fun to have around.

As a Student at ONB, you will:

- Have the opportunity to gain valuable work experience in at least one of the following areas:
 - Finance, reporting
 - Research, planning
 - Project management
 - Client relations.
- Support and implement at least one clearly defined project that aligns to ONB's strategic mandate.
- Have the opportunity to cross-train in at least one other job function.

- Participate in weekly ONB student professional development and training.

Operational requirement:

All roles are based out of ONB's Fredericton head office with the exception of one position where there is an opportunity to work from ONB's regional office located in Saint John. Work hours are 8:15am – 4:30 pm, Monday to Friday.

How to apply?

- *Please ensure that preferred language for assessment is identified on your resume.*

All applications must include the following:

1. Cover letter indicating your preferred area of work (see work experience areas above).
2. Resume.
3. Most recent transcript.

Please submit your application by e-mail to HumanResources@onbcanada.ca or by mail to the following address by **January 26, 2020** indicating competition number: **R50-2019/20-1435**

Opportunities New Brunswick
Human Resources
4th floor, 250 King Street
Fredericton, NB E3B 9M9

We thank all those who apply however only those selected for further consideration will be contacted.