

## Phase 3 - NB Small Business Recovery Grant (Application Portal)

Please answer the following questions prior to proceeding to the [Application Portal](#). If you answer 'YES' to the following questions, you may be eligible to apply for the NB Small Business Recovery Grant.

1. Are you a for-profit business?
2. Does your business operate full-time in New Brunswick?
3. Does your business employ between 2 and 99 people on a full-time equivalent (FTE) basis including the owner? \*

**\*NOTE:** A full-time equivalent (FTE) is defined as 1,560 total hours per year. You may add hours across FTEs for a combined total of 1,560 hours. This includes staffing levels prior to the outset of the COVID-19 pandemic.

4. Is your business in one of the following sectors?

- Restaurants (excluding quick-service restaurants with drive-thru options), Caterers & Drinking Establishments
- Fitness Facilities
- Barbers, Salons, or Spas
- Tattoo Parlours
- Bingo Halls
- Cinemas or Arcades
- Event and Live Performance Centres (occupancy limit of 51 or more) per pre-pandemic fire regulations)
- Tourism Operators – Defined as businesses in one of the following categories: Accommodations, Outdoor Adventure Businesses, Festivals and Events, Tourism Recreational Facilities, Receptive Tour Operators and Outfitter Services.
- Retail Operators

5. Did your business experience revenue decreases of 20 per cent or more in December 2021, January 2022, or February 2022 compared to the same month prior to the pandemic, or 10 per cent compared to the previous year (if your company started after the pandemic)?

6. Was your business subject to elevated Public Health measures (such as modified Level 1, Level 2, or Level 3) for at least one week from December 13, 2021 until February 28th, 2022?

7. Do you have the following ready to attach electronically to your application?

- Income Statements (including expenses) for each of the individual months you saw the decrease in sales and their comparable periods.
- PD7A Statement of Account for current source deductions from Canada Revenue Agency.
- If applicable, invoice from external accountant that assisted in preparation of application.
- Electronic Direct Deposit Form (optional)
  - If your business is not already set up as a supplier to the Province of New Brunswick, please complete and attach the signed GNB Supplier Registration Direct Deposit Form which can be found [here](#).
  - The alternative option will be a cheque issued to your business.

**If you've answered yes to all of the above questions, dependent on the open date of your business, please proceed to the [Application Portal](#). If you've answered no to the above questions, [click here](#).**



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