

**Policy Analyst  
Pay Band 4-5  
(\$59,046 to \$94,406 per annum)  
Two Year Contract  
Open Competition  
Fredericton**

*Professionalism • Integrity • Excellence*

Opportunities NB (ONB) is New Brunswick's lead business development corporation working with companies inside and outside the province to drive economic growth and job creation in the province. A nimble, results-driven and client-centric organization, ONB is a Crown Corporation, strategically led by a private sector Board of Directors, made up of business leaders from New Brunswick companies and academia. ONB believes strongly in the future of New Brunswick and since its inception on April 1, 2015, has successfully been the catalyst for competitive and innovative economic growth and job creation for the benefit of New Brunswick today and for generations to come.

ONB has been recognized as one of Canada's Most Admired Corporate Cultures in 2025, named one of Atlantic Canada's Top Employers for nine consecutive years (2017–2025), and received Atlantic Business Magazine's Employers of Diversity award (2022). We are seeking a Policy Analyst to join our Policy & Strategic Initiatives team. If you are passionate about growing New Brunswick's economy, giving back to the community, and making a meaningful impact, we encourage you to apply.

**Love where you work. Love what you do. Come work for us.**

**Who are you?**

- You have a university degree and a minimum of four or more years of relevant work experience \*\*An equivalent combination of education, training, and experience may be considered.\*\*
- You have experience in conducting research, identifying, and evaluating potential solutions to problems, presenting recommendations, and working with others to implement approved courses of action
- Knowledge of New Brunswick's economy would be an asset
- You are recognized for your attention to detail, organization skills and ability to exercise sound judgement to prioritize deliverables
- You thrive when working on multiple projects and are recognized for delivering outstanding work within tight deadlines
- You enjoy collaborating with a dynamic team and are continuously seeking ways to add value
- You are recognized for your ability to work autonomously and achieve results with minimal supervision

**As a Policy Analyst at ONB, you will:**

- Report to the Manager of Policy & Strategic Initiatives
- Develop understanding of economic and business growth opportunities and challenges
- Support ONB and GNB economic and business growth objectives through developing thoughtful, collaborative and strategic approaches
- Conduct research
- Analyze data (hard and soft)
- Synthesize data into options and recommendations
- Produce clear and concise written proposals based on your research and analysis
- Provide advice to management, executive and elected officials.

**Language:**

Written and spoken competence in English is required. ***Please state your language capability.***

**Location and hours:**

This position will be based in **Fredericton**, with occasional work beyond regular business hours (8:15 a.m. - 4:30 p.m.).

**What can ONB offer you?**

- Comprehensive benefits package which includes paid vacation, Health and Dental Plan, Life Insurance, and the Public Service Shared Risk Pension Plan
- Career growth, development and continuous learning opportunities
- Opportunity to be involved in ONB events that give back to our community
- If approved, and after three months of onboarding, hybrid work arrangements are possible.
- Positive and inclusive work culture

**How to apply?**

- Candidates are required to demonstrate on their applications how, when, and where they have acquired the qualifications and skills required for this position
- Resumes should be in chronological order specifying the beginning and end dates in month and year format for all completed education and employment including part-time and full-time employment
- ***Please ensure that preferred language for assessment is identified on your resume***

Apply by email to [humanresources@onbcanada.ca](mailto:humanresources@onbcanada.ca), or by mail to the address below by **June 22, 2026**, indicating competition number: **ONB-26-07**.

Place 2000  
ONB People & Culture  
4<sup>th</sup> floor, 250 King Street  
Fredericton, NB E3B 9M9

***We thank all those who apply however only those selected for further consideration will be contacted.***  
*This competition may be used to fill future vacancies at the same level.*